

Date: February 14, 2019



To: Respondents
Ref: RFQ-DG-19-001
Subject: **ADDENDUM NO. 01**

This addendum amends, clarifies, amplifies, or further explains the above reference Request for Qualification (RFQ). The information contained herein shall supersede and take precedence over the information contained in the RFQ.

Please send RFQ Bid Response to the following address

Danny de la Garza
1902 N. Loop 499
Harlingen, TX 78550

End of Addendum No. 01

Daniel de la Garza

Daniel de la Garza
Director of Strategic Sourcing
Phone: (956) 364-4554
danny.delagarza@harlingen.tstc.edu

Please acknowledge receipt of this addendum in RFP Attachment B Execution of Offer

Date: February 15, 2019



To: Respondents
Ref: RFQ-DG-19-001
Subject: **ADDENDUM NO. 02**

This addendum amends, clarifies, amplifies, or further explains the above reference Request for Qualification (RFQ). The information contained herein shall supersede and take precedence over the information contained in the RFQ.

Clarification of what needs to be submitted in the Submission.

1.5.1 Submit (1) original copy of the Qualifications and (1) digital copy on a USB drive. The following items should be included with your bid submission.

- **RFQ Acknowledgment Form to be the Cover Page**
- **Responses to Section 3 Statement of Qualifications**
- **Execution of Offer (must be signed for bid submission to be valid)**
- **Conflict-of-Interest-Form,**
<https://www.ethics.state.tx.us/forms/CIQ.pdf>
- **W9Form**
- <https://www.irs.gov/pub/irs-pdf/fw9.pdf>

End of Addendum No. 02

Daniel de la Garza

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Phone: (956) 364-4554
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Please acknowledge receipt of this addendum in RFP Attachment B Execution of Offer



Date: February 18, 2019

To: Respondents
Ref: RFQ-DG-19-001
Subject: **ADDENDUM NO. 03**

This addendum amends, clarifies, amplifies, or further explains the above reference Request for Qualification (RFQ). The information contained herein shall supersede and take precedence over the information contained in the RFQ.

Please remove from Section 5 Bidding Requirements, sub-section 1.3. Please see below

RFQ should give Payee ID Number, full firm name and address of proposer on the face of this form. Enter in the space provided, if not shown. Additionally, firm name should appear on each continuation page of a RFQ, in the block provided in the upper right hand corner. The Payee ID Number is the taxpayer number assigned and used by the Comptroller of Public Accounts of Texas. If this number is not known, complete the following:

Enter Federal Employer's Identification Number

Sole Owner should also enter Social Security Number

End of Addendum No. 03

Daniel de la Garza

Daniel de la Garza
Director of Strategic Sourcing
Phone: (956) 364-4554
danny.delagarza@harlingen.tstc.edu

Please acknowledge receipt of this addendum in RFP Attachment B Execution of Offer



Date: February 20, 2019

To: Respondents
Ref: RFQ-DG-19-001
Subject: **ADDENDUM NO. 04**

This addendum amends, clarifies, amplifies, or further explains the above reference Request for Qualification (RFQ). The information contained herein shall supersede and take precedence over the information contained in the RFQ.

1. Is TSTC looking for a Prime A/E for the list of services or can a firm submit for one specific service?

Answer: The intent is for TSTC to award to an architectural firm as the prime.

2. Is TSTC looking for us to submit full teams (include MEP, Civil, Structural etc.) with the architect as the prime for this RFQ?

Answer: Please include MEP, Civil, Structural, etc. to the best of your ability. The more we know about your entire team the more accurately we can evaluate your qualifications. If the selection of engineering partners is based on the project scope or other unknown conditions please expand. Questions to answer: Are the engineering services performed in house? Does your firm work with a select group of consultants? How does your firm select consultants?

3. Section 3.1: Provide a financial statement or balance sheet (does not need to be audited) Should this be for the last year only? Last 3 years?

Answer: Last 3 years please.

4. Please clarify the following:

Section 3.5: Provide a **crosswalk** for the office location that will be managing at each campus location. Exclude any campus location that does not fit your company's geographic delivery area.

Would you like us to provide the office address for each office that would manage each campus location?

Answer: Yes, that is the intent. Example: If the project is in Marshall TX which Office location will be managing the Marshall Project. If the project location is out of your geographic coverage exclude that campus from your proposal.

5. RFQ makes reference to a HUB Certification, does this package require a HUB sub-contracting plan?

Answer: No, we will pre-qualify firms for the services required. If there is a project that requires A/E services that is over \$100,000 then we would require a HUB sub-contracting plan at that time.

6. Given the specifications listed in SECTION 1, does TSTC intend to award multiple contracts, each with an architect as the Prime consultant? I seek clarification because item 1.1.1 states that respondents from each service type may be selected, but “Architect” is used throughout the RFQ document?

Answer: The intent is to award to the Architectural firm as the prime on all projects covered by this IDIQ agreement.

End of Addendum No. 04

Daniel de la Garza

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Please acknowledge receipt of this addendum in RFP Attachment B Execution of Offer